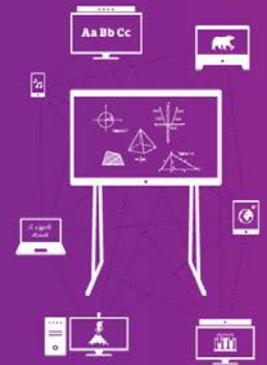


# Webex information for parents



## Webex videoconferencing software is now available at Victorian Government Schools

### What is Webex?

Webex is the videoconferencing solution that the Department of Education and Training offers all Victorian government schools.

In addition to Webex equipment, students and teachers have access to tools that combine videoconferencing, file sharing, and collaboration tools such as whiteboarding.

Webex equipment can enable schools to connect with a range of educational experiences with experts in art galleries, museums, zoos, science centres, or language providers.

### What does the software do?

Webex software, such as Webex Meetings, Webex Teams or Webex Events, can work in conjunction with the equipment or independently. Teachers can choose videoconferencing option that best suits the learning needs of their students.

### How will students use it?

Webex software can be used by teachers to videoconference with their students in situations where their students are unable to attend school. This could assist students who have a long-term illness remain up-to-date with their classmates.

Teachers can share instructional videos for class content, or organise virtual classes with specialist guest speakers. Webex software provides a range of software solutions to meet the needs of the class.

### Responsible use by students

We would ask parents to:

- **Remind** students not to share passwords or sensitive information online e.g. phone numbers, address, date of birth.
- **Talk** about appropriate use of technology at school and at home.
- **Advise** them that anything uploaded or messaged in Webex Teams can be viewed by teachers.

### Privacy and safety

- Webex is secure, encrypted software and participation in meetings and events is by invitation only
- DET has created additional compliance measures – students can only be contacted by teachers and other students. Any external contact (such as an expert or instructor) is by invitation only and the activity moderated by a teacher
- Please note that **Cisco will never contact you or your child directly**. If you or your child are contacted by anyone claiming to be Cisco support, contact your school immediately.
- Recording – if required, schools must comply with the Department's *Photographing, Filming and Recording Students Policy Notice* and have the required permissions included in the *Annual Consent Form and Collection* prior to recording.